

I. PURPOSE:

For those significant aspects not already under operational control and having objectives and targets, an Environmental Management Program (EMP) will be developed. The EMP is intended to achieve the objectives and targets by:

- A. Designating responsible individuals at each relevant function and level of the organization,
- B. Establishing the specific steps necessary to implement the objective,
- C. Establishing the timeframe of executing the EMP, with the intent to meet the target associated with the objective, and
- D. Identifying the monitoring and measurement parameters to be tracked in order to ascertain progress toward achieving the objective and target.

II. SCOPE:

The following describes the procedures for developing EMPs associated with the manufacturing operation.

V. PROCEDURE:

1. Reviews the objectives and targets to develop appropriate EMPs. Will confer with applicable managers and other personnel to ensure the appropriateness of the EMP.
2. Develops the EMP addressing the requirements noted above in Section 1.0.
3. Obtains proper approval from management to ensure resources are, and will be, available to carry out the EMP. This will be done in accordance with the Budget Process.
4. Collects the performance data to evaluate progress toward meeting the objective and target, and report to management.
5. Reviews the monitoring data to make ongoing adjustments as necessary.