

## **I. PURPOSE:**

Various parameters will need to be monitored and measured to assess and ensure:

- a. Progress toward meeting the organization's objectives and targets; and
- b. Functions, activities, products, and services with related significant environmental aspects are under appropriate operation control, as required by ISO 14001.

Data collected via this procedure will be a component of the Management Review function of this Environmental Management System (EMS).

## **II. SCOPE:**

The following describes the procedures for Monitoring and Measurement associated with the manufacturing operation.

## **IV. PROCEDURE:**

1. Determine what parameter(s) are to be measured and recorded, along with representative staff from these applicable functions.

The procedures for monitoring and measurement associated with those functions and activities identified in Step One will include specific details on:

- a. What parameter to monitor and measure
  - b. How such measurement is to occur (including frequency)
  - c. Recordkeeping
  - d. Reporting of measurements, including deviations from normal operations
  - e. Reference to appropriate calibration of equipment, as necessary.
2. Ensure appropriate resources (financial, human, technological) are available to monitor and measure the selected parameters.
  3. Ensure training is provided on monitoring and measurement methods.
  4. Collect the Monitoring and Measurement data from the identified activities, products, and services to prepare. This could include using initial data to establish baseline conditions for future comparison.
  5. Ensure that compliance with regulations, laws and other requirements are monitored. This will be accomplished by conducting a Compliance Audit every year.